

19. Parent-Teacher Meetings and Conferences:

INDIVIDUAL CONFERENCES are scheduled for the first part of November.

SPRING CONFERENCES will be scheduled upon the request of the parent or teacher.

WE WILL GLADLY ARRANGE for any conference you desire in addition to the above.

Parents are encouraged to contact the teachers or principal whenever needed. We encourage parents to become involved in the education of their children. Parental visits to classrooms, etc., are encouraged. Please call or come to the school if you have any questions or concerns. The principal and/or the teacher will be glad to discuss your concerns. Please notify the principal if there are problems or concerns that should be known.

20. Registration: Registration of students for each school year is generally done in August of each year. Registration materials are sent out to prospective families in late July. Also, an evening may be selected so that families may register personally if they wish. Two board members and the Principal are present on that evening for registration purposes. More information concerning enrollment can be found under the admission policy.

At the time of registration, 1/10 of the tuition payment is required. Thereafter, tuition envelopes are sent home each month for the other 9/10 of the tuition payment.

21. Report Cards: Report cards for grades 1 through 8 are issued every nine weeks, for kindergarten at the end of each semester. These are to be signed by the parents and returned to school within two weeks.

Be sure to study the "Personal Growth" part of the card carefully. Since this indicates attitudes and work habits, in many ways it is more significant than the academic part of the card. Avoid comparing marks between brothers and sisters, friends, etc. THE IMPORTANT THING IS THAT EACH CHILD USES THE TALENTS God has given him, not whether he does as well as someone else.

Feel free to contact the teacher or principal regarding any area in which you feel your child is not doing as well as he should or about which you may have questions.

22. Retention: Students will be retained in kindergarten or first grade only if circumstances warrant. Teachers who consider retention of students should follow the following procedure:

1. Conference with parents by the end of the first semester to discuss possible retention. The Principal must be notified.
2. Conference at the end of 5-6 weeks to obtain parental consent. If parents do not consent, a psychological evaluation will be encouraged.
3. Conference with psychologist, parent, teacher, and principal for final decision.

23. Safety Precautions: SAFETY PATROLS are provided at the crossing in front of school. BICYCLES may not be ridden on the playground or at any time during school hours. They must be properly parked on school property and must not be tampered with while they are parked there. Bicycle riders must know and obey traffic rules.

24. School Health Services: Prescription medication that is to be dispensed at school must be in the original container labeled with student's name and name of prescription, and accompanied by a note from a parent or legal guardian. All prescription medications must be dispensed by the school nurse, or in her absence by the administrator, secretary, or teacher.

FIRST AID is administered at school for minor injuries (this DOES NOT include administration of internal medication, including aspirin). In case of more extensive injuries, parents will be contacted. If parents are not available, the family physician will be contacted. The school nurse regularly administers the following: Hearing tests & Vision tests

Information About Communicable Diseases

Since we are required to report all communicable diseases to the Health Department, please CONTACT US IMMEDIATELY IF YOUR CHILD CONTRACTS A COMMUNICABLE DISEASE.

Disease	Incubation	Exclude from School	May Return
Acute Cold	12-72 hours	Upon recovery	
Chickenpox	2-3 weeks	At least 7 days	Pox must be scabbed over with no new blisters.
Diphtheria	2-5 days	Variable	Permit necessary
Impetigo	1-6 days	Until crusts are off and sore is dry or under antibiotic treatment for 24 hours.	
Influenza	1-3 days	Variable	Upon recovery
Lice	7 days	Until nits are treated and removed	
Measles, German	14-21 days	At least 7 days	Upon recovery
Measles, Red	10-24 days	At least 7 days	Upon recovery
Mononucleosis	2-6 weeks	Restrict only according to Doctor's orders	
Mumps	12-26 days	Until swelling is gone and temp is normal	
Pink Eye	1-3 days	Until eye is clear OR on antibiotic for 24 hours	
Ringworm	4-14 days	Not necessary if under medical treatment	
Scarlet Fever	1-3 days	Until on antibiotics 24 hrs. without fever	

Whenever a child is not well, we would suggest that he/she be kept at home until it is determined that no contagious disease is present. We appreciate if pupils are able to maintain a good attendance record, but it is better that one child be absent for an extra day than to expose an entire classroom to some communicable disease. Your cooperation will be appreciated.

25. School Hours:

Doors open – 8:05 AM - Students may enter the building
 Grades K-8 – 8:15 – 3:15

26. Special Needs: The school provides remedial and special help for all students who need help in addition to the help of the classroom teacher. Also, a school psychologist, speech therapist, hearing specialist, etc., are provided on a referral basis through the area schools. Please contact the principal if you feel your child has special needs that should be met.

27. Student Accident Insurance: STUDENT ACCIDENT INSURANCE is available for all students and covers nearly every type of accident directly on the way to school, at school, on the way directly home from school, or on any school-sponsored activity. The fulltime plan covers 24 hours each day, 12 months a year. It is important to note that this is accident insurance only. Application blanks are sent home with the registration materials.

28. Supplies: TEXTBOOKS AND WORKBOOKS are supplied by the school. Cost for lost or carelessly damaged textbooks, workbooks, or library books will be charged to the student.

Hardcover books used by middle school students may be required to have a book cover that is supplied by the school.

29. Telephone Use (School Number: 442-6181): CALLS TO TEACHERS should be made before or after school. Teachers generally are at school one-half hour before and after school for parents to contact them by telephone or personally without an appointment. Messages for teachers will be taken and forwarded during school hours.

STUDENTS should not be called to the telephone during school hours. Urgent messages for students will be taken and forwarded during school hours.

STUDENTS may use the telephone only by permission of the office personnel. Students will not be permitted to make arrangements with parents that could (and should) have been finalized before the student left home in the morning.

30. Testing Program: Our testing program includes classroom tests by teachers as well as standardized tests. All students in grades K-3 are tested three times a year for Reading through AIMS Web. Our WIN (What I Need) program places students according to their abilities. 2nd-7th Grades take the Iowa Test of Basic Skills. 8th Grade students take the Minnesota Comprehensive Assessments (MCAII).

31. Tuition Rates: Tuition rates are set at the annual school society meeting in June of each year. Tuition is paid by many parents on a ten-payment schedule. The first payment of 1/10 of the tuition is regarded as the “registration fee,” while the remaining nine payments are made one each month for the nine-month school year. Tuition statements are sent home with the children each month.

32. Vacation: The school calendar allows for the usual holiday vacation time. Parents are urged to adhere to these as closely as possible. If parents decide to take their child out during regular school time, please note the following:

- a. The school assumes no responsibility for classes, lectures or activities missed. .
- b. Parents should assume the courtesy of informing the school prior to such vacation.

33. Weather Conditions: Students are expected to spend their time before school, during recess, and noon-hour out-of-doors. Exceptions to this are when:

1. a student has a note from home requesting him to stay inside because of a cold, etc.
2. a student does not have boots when they are required.
3. the teacher requires students to stay inside.
4. inclement weather requires students to remain in school; the wind chill index as well as temperature will be considered. If school is cancelled because of snow conditions, etc., an announcement will be made over Pipestone (KLOH), Luverne (KQAD), Worthington (KWOA), and Sioux Falls (KNWC) radio stations. If an announcement is made concerning a “late” starting time, please stay tuned for a possible cancellation.